

Youth Religious Education Leader  
at St. Bartholomew's Episcopal Church

St. Bartholomew's Episcopal Church of Yarmouth, Maine is seeking an energetic, dedicated, engaging, and creative individual to serve as part-time Youth Religious Education Leader from September 2021 - June 2022. The right candidate will be organized, collaborative, take initiative, be a leader, and be able to work independently. The Education Leader will report to the Rector and Vestry of the church and be supported by the Education Committee.

Implications from COVID-19 and the resulting pandemic have shifted the focus of this role at St. Bart's. The Education Leader should be prepared to adapt to the changing needs of our parish, based on evolving CDC guidelines and families' varying comfort levels with in-person gathering. Even if in-person Sunday School classes resume, continuing to offer materials and engagement electronically will remain an expectation.

During the 2021-2022 school year, youth programming may take the form of any or all of the following: in-person Sunday School classes, in-person events/gatherings for youth and/or families outside of Sunday service hours (e.g., youth group, family night, family hikes, etc.), and/or electronic lesson materials to be distributed online.

Responsibilities are as follows: Support, develop, and oversee programming for youth in the parish, which may require any or all of the following:

- Teach Sunday School regularly
  - Create periodic online pre-recorded videos
  - Assemble materials kits for families
  - Send weekly emails
  - Organize in-person gatherings for youth or families
  - Plan service projects for youth
  - Other yet-to-be-determined programming! There is great flexibility for new ideas and engagement. The type and frequency of programming will be determined in collaboration with the Rector and Education Committee.
- In preparation for in-person classes, the Education Leader will:
    - Work with the Education Committee to recruit volunteer teachers
    - Provide any necessary training for the teachers
    - Prepare materials/projects for three age groups (based on existing curriculum) or adapt groups to accommodate more family-based activities depending on COVID-19 restrictions
    - Inform and guide volunteer teachers prior to each class
    - Communicate with teachers and families regarding program design and updates and solicit feedback
    - Include the congregation in Sunday School projects, as appropriate
    - Plan upcoming activities and seasonal events

- The Education Leader will collaborate with First Parish Church on confirmation classes for age-appropriate St. Bart's youth.

The position requires 12-16 hours of work per week on average during the school calendar year. This time includes attendance most every Sunday (in-person or virtually, as needed), from the first Sunday after Labor Day through mid-June. Additional time prior to the September start date will be necessary to prepare for the new school year. Although the expectation for this position is 12-16 hours/week, it is likely that some weeks may include more work and others may include less. On the occasion that the Education Leader cannot be present on a Sunday, the Leader is responsible for finding a suitable substitute to lead that Sunday's program and will supply the substitute with all the necessary lesson materials.

About once per quarter, there will be 2-hour meetings with the Rector and Education Committee, as needed. At the middle and end of the program year (mid-January and mid-June), there will be a semi-annual review between the Education Leader and the Rector.

The Education Leader will take the initiative to schedule necessary meetings when feedback and/or collaboration is needed, alert relevant others to upcoming dates related to youth programming, and work independently.

The annual gross salary for the Education Leader will range from \$14,000 to \$18,000 based on experience and qualifications

Applications are being accepted through August 20, 2021, with hiring expected to be completed by September 3, 2021. Desirable start date: September 7, 2021. Please include in the application: a current resume, 3 references with contact information, and a letter of interest for this position. Please send all materials to: [stbartseducation@gmail.com](mailto:stbartseducation@gmail.com)