

Youth Religious Education Leader
at St. Bartholomew's Episcopal Church

St. Bartholomew's Episcopal Church of Yarmouth, Maine is seeking an energetic, dedicated, engaging, and creative individual to serve as part-time Youth Religious Education Leader from September 2022 - June 2023. The right candidate will be organized, collaborative, take initiative, be a leader, and be able to work independently. The Education Leader will report to the Vestry of the church and be supported by the Education Committee and the Priest-In-Charge.

Implications from COVID-19 and the resulting pandemic have shifted the focus of this role at St. Bart's. Along with re-establishing a robust Sunday School program, The Education Leader will be expected to help bring families back to in-person worship and St. Bart's events and to continue to grow our youth and family population.

During the 2022-2023 school year, youth programming will take the form of all of the following: in-person Sunday School classes, in-person events/gatherings for youth and/or families outside of Sunday service hours (e.g., youth group, family night, family hikes, etc.), and electronic lesson materials to be distributed online.

Responsibilities are as follows:

- Support, develop, and oversee programming for youth in the parish, which may require any or all of the following:
 - Teach Sunday School regularly and ensure lesson materials are also available via email or the church website. If in-person classes are not possible due to COVID restrictions, provide online materials for at home lessons.
 - Assemble materials kits for families as needed
 - Maintain communication with families
 - Organize in-person gatherings for youth or families
 - Plan service projects for youth
 - Other yet-to-be-determined programming! There is great flexibility for new ideas and engagement. The type and frequency of programming will be determined in collaboration with the Vestry and Education Committee.
 - Meet with the Priest-In-Charge and staff monthly.

- In preparation for in-person classes, the Education Leader will:
 - Work with the Education Committee to recruit volunteer teachers
 - Provide any necessary training for the teachers
 - Prepare materials/projects for up to three age groups (based on existing curriculum) or adapt groups to accommodate more family-based activities
 - Inform and guide volunteer teachers prior to each class
 - Communicate with teachers and families regarding program design and updates and solicit feedback
 - Include the congregation in Sunday School projects, as appropriate

- Plan upcoming activities and seasonal events
- The Education Leader will collaborate with the Episcopal Diocese of Maine on confirmation classes for age-appropriate St. Bart's youth.

The position requires 12-16 hours of work per week on average during the school calendar year. This time includes attendance most every Sunday (in-person or virtually, as needed), from the first Sunday after Labor Day through mid-June. Additional time prior to the September start date will be necessary to prepare for the new school year. Although the expectation for this position is 12-16 hours/week, it is likely that some weeks may include more work and others may include less. On the occasion that the Education Leader cannot be present on a Sunday, the Leader is responsible for finding a suitable substitute to lead that Sunday's program and will supply the substitute with all the necessary lesson materials.

At the middle and end of the program year (mid-January and mid-June), there will be a semi-annual review between the Education Leader and the Education Committee.

The Education Leader will take the initiative to schedule necessary meetings when feedback and/or collaboration is needed, alert relevant others to upcoming dates related to youth programming, and work independently.

The annual gross salary for the Education Leader will range from \$14,000 to \$18,000 based on experience and qualifications

Applications are being accepted through September 12, 2022 with hiring expected to be completed by early October 2022. Desirable start date: October 14, 2022.

Please include in the application: a current resume, 3 references with contact information, and a letter of interest for this position. Please send all materials to: stbartseducation@gmail.com.